

MOULTONBOROUGH, NEW HAMPSHIRE  
MASTER PLAN IMPLEMENTATION COMMITTEE

Minutes of April 2, 2012 Meeting

Members present: Tom Sawyer, Bob Patenaude, Christina Ashjian, Betsey Patten,

Members absent: Kathy Garry, Paul O'Neil, Planning Board Representative

Also present: Bruce Woodruff, Town Planner-Ex Officio

The Master Plan Implementation Committee (MPIC) meeting began at 5:30 p.m.

**I. Approval of Minutes** – The December 19, 2011 Meeting was moved for approval by Betsey and seconded by Tom. There was no discussion and no changes. The minutes were approved as written. Vote U/A. It was decided in the absence of our past clerk, Joanne, whose term expired in March, the Town Planner would take the meeting notes.

**II. New Business**

- Current Status of MPIC Implementation Items. Bruce handed out the overall Master Plan Action Item Implementation Matrix showing status of same. The Committee noted changes to items assigned to Planning Board and Heritage Commission and acknowledged good progress over the past two years. Cristina noted that items 56 and 58 should be changed to green-completed. The changes will be made by the Planner. The purple matrix showing goals, responsible parties and priorities assigned by said parties was reviewed and discussed. Items 27 and 122 were questioned as to whether they were complete or not; the Planner will discuss this with the Planning Board.

- Discuss Board & Commission Work Plan Status. The Planner handed out the Planning Board approved Work Plan and the Heritage Commission draft Work Plan for review by the Committee. Bruce explained the Planning Board Work Plan and answered questions from the members. Cristina explained the Heritage Commission Work Plan and answered members' questions as well. There was discussion on individual projects. The Planner briefed the members on the upcoming CIP process that will now include tying in the Master Plan with requested capital projects. He also discussed the outreach to the Conservation Commission on their task of submitting a work plan. The Committee indicated they would like to see the Con Com's work plan and receive an update on the CIP development work of the CIPC at their next meeting. There was some discussion on the steep slopes ordinance and whether the Con Com could take the lead in revisiting it re: driveway/road construction in steep slope areas.

- Discuss Visioning and survey concept. The Planner spoke to the members about beginning the process of Master Plan Chapter updates next year. This would put the Master Plan update at five years old. A charrette, visioning process and context-sensitive solutions process was discussed along with potential timelines and grant possibilities. Bruce spoke about using the UNH Survey Center to prepare a tailored survey and administer same with final report. The members agreed this would be a very good idea and asked that he follow through for start up in 2013.

**III. Other Business** - The issue of membership and appointment of representatives/dates was discussed. The Planning Board needs to appoint a representative, as does the SAU (who could reappoint Kathy Garry), while the BOS needs to be asked to reappoint Tom and Paul. The Planner will take care of this.

**IV. Set Next Meeting Time and Agenda** – The Committee agreed to meet next time on Monday, June 25, 2012 at 5:30PM.

**V. Adjournment** – Tom moved to adjourn, Cristina seconded. Vote U/A. meeting was adjourned at 6:40PM.



Respectfully submitted,  
Bruce W. Woodruff

DRAFT